



Illinois State Archaeological Survey

PRAIRIE RESEARCH INSTITUTE

Central Offices

23 Stadium Dr. • Champaign, IL 61820

T 217-244-4244 • F 217-244-7458

www.isas.illinois.edu

Research Archaeologist
Illinois State Archaeological Survey
Prairie Research Institute
University of Illinois at Urbana-Champaign
Central Illinois Field Station
Champaign, IL

The Illinois State Archaeological Survey (ISAS), Prairie Research Institute (PRI) at the University of Illinois, Urbana-Champaign, is seeking a **Research Archaeologist** for its Central Illinois Field Station (CIFS) in Champaign, Illinois. The successful candidate will conduct and supervise archaeological surveys, excavations, and laboratory analysis. Authoring/editing Archaeological Short Survey Reports (ASSR's), Archaeological Testing Short Reports (ATSR's), as well as related Technical Reports (TR's) detailing the results of these studies.

The University of Illinois is an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply. For more information, visit <http://go.illinois.edu/EEO>

Major Duties and Responsibilities:

- Plan, oversee and conduct Phase I, II and III archaeological field investigations, ensuring that professional and regulatory standards are met.
- Manage lower-level Research Archaeologists and technical staff. This includes task assignment, performance monitoring and evaluation, career/position mentoring, leave/travel approval, and hiring/recruitment and discipline/termination of Field Station crew in conjunction with other supervisors.
- Serve as author and compiler for ASSR-ATSR level projects. Author analytical chapters/reports detailing the materials recovered. Edit archaeological reports as workflow dictates.
- Travel to and from archaeological sites, manage/maintain laboratory equipment and vehicles assigned to projects, and coordinate field investigations, as necessary, with landowners, contracting and regulatory agencies, construction firms, university administration, and Illinois State Archaeological Survey (ISAS) staff.
- Conduct laboratory analysis of materials recovered from archaeological investigations.
- Serve as a resource person within the Unit and act as a liaison to other campus and community groups and various state and private organizations disseminating information about ISAS.

Requirements:

Required: MA/MS in Anthropology, Archaeology, or closely related field. Plus a minimum of 5 years' experience conducting field and laboratory investigations in the Eastern Woodlands.

Preferred: Ph.D. Plus methodological specialization and skills relating to the analysis of archaeological material and data are also desired (e.g., GIS, geophysics, materials analysis).

The successful candidate will have basic proficiency with word processing, database and graphic software. Effective communication, writing, interpersonal, organizational, and leadership skills. Demonstrated ability to perform effectively and complete projects and reports in a timely manner in a diverse and fast-paced work environment consisting of multiple and changing priorities with stringent deadlines. Attention to detail, sound judgment, and strong conflict resolution skills. Must possess a valid driver's license and insurance.

This is a regular full-time, benefit eligible, academic professional appointment, renewable annually based upon satisfactory progress in the position and continued funding. The starting date is as soon as possible after the closing date and salary is commensurate with experience. To ensure full consideration, applications must be received by **February 20, 2020**. To apply, please visit <<https://jobs.illinois.edu/academic-job-board>> to complete an online profile and to upload 1) a cover letter that clearly articulates how your qualifications and experience make you a viable candidate for this position and should address the qualifications listed above, 2) a résumé/CV, and 3) the names and contact information (including e-mail addresses) of three professional references. All requested information/documentation must be submitted for applications to be considered. Incomplete applications will not be reviewed. For further information regarding application procedures, please contact Ms. Janice Pankey, <jpankey@illinois.edu>, ISAS Administration. For technical inquiries, please contact Dr. Timothy Pauketat at <pauketat@illinois.edu> or John Lambert at <lambertj@illinois.edu>. The University of Illinois conducts criminal background checks on all job candidates upon acceptance of a contingent offer.